

POLICY # 1.14
EMERGENCY LEAVE FOR JURY DUTY

The Eufaula School District shall grant an employee leave for jury service or as a witness subpoenaed in a criminal, civil, or juvenile proceeding. The District shall pay the employee's full contract salary less the daily rate paid to the employee for serving as a juror or witness.

Leave for jury service may not be used when the employee is a plaintiff or defendant, except where special circumstances warrant such use. The employee must submit in writing a request for approval of such use of emergency leave to the Superintendent presenting any "special circumstances" which are to be considered.