

POLICY # 0.12
NEW BOARD MEMBER WORKSHOP

It is the policy of the Board of Education to assist newly elected board members to become familiar with their duties and responsibilities as quickly as possible. All board members are encouraged to attend appropriate workshops, seminars, and conventions in order to develop professionalism and expertise.

Newly elected board members are required by state law and by Board policy to complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws and ethics, duties and responsibilities of district board of education members which are sponsored by an organization approved by the State Board of Education for purposes of fulfilling these instructional requirements within fifteen (15) months of election or appointment.

Incumbent members are required to complete six (6) hours of instruction emphasizing changes in school finance, Oklahoma education laws and ethics, duties and responsibilities of district board of election members which are sponsored by an organization approved by the State Board of Education for purposes of fulfilling these instruction requirements within fifteen (15) months following the election .

The State Department of Education shall notify such members of the time and place such workshop is to be conducted. The State Department of Education shall maintain a permanent record of each Board of Education member who successfully completes a workshop and shall issue a certificate of completion to such member.

Board members who attend workshops required by state law shall be reimbursed for actual expenses for lodging, meals, registration fees, and transportation to and from the place of the workshop.

The Superintendent will maintain records of each board member's training accomplishments and will notify any board member of the need for the board member to accomplish any additional training. The Superintendent will notify the State Department of Education of any changes in board membership.