

OPEN TRANSFERS

(This) Board of Education shall accept into the district students who reside in another school district under certain circumstances. In cases in which a transfer is granted, the student may continue to attend this school if the board approves. Further, if the board approves, a brother or sister of that transferred student may also be accepted.

No student may transfer into the district if he or she has transferred before in the same school year. No student may transfer out of the district in the same year that he or she transferred in. However, if a student changes residence to another district, he or she may attend either the new district of residence or the district to which the previous transfer had been made.

Procedure

1. In order for a student to transfer, the parents of the said student must complete an application form specified by the State Board of Education.
2. Applications must be obtained from and filed with the superintendent of the receiving school district no later than May 31st for the next ensuing school year.
3. Receiving school districts must notify the district of residence of each applicant no later than May 31st.
4. The board will approve or deny the application, and shall notify the student's parents of the decision no later than July 15th.
5. Upon receiving notice of approval of the transfer application, the student's parents shall notify the receiving district no later than August 1st that the student will be enrolling in the district. The board has the right to reconsider and possibly deny the student's transfer for that year if the parents fail to meet this requirement.
6. On or before September 1st the superintendent shall file with the State Board of Education and each resident district a statement showing the names of students who are granted transfers to the district.

Factors to be Considered

Students may be denied a transfer for any of the following reasons:

- * Nonavailability of programs in the receiving district
- * Nonavailability of staff in the receiving district
- * Nonavailability of space in the receiving district
- * The student's record includes documentation of major discipline problems

- * The student's record includes documentation of unsatisfactory attendance
- * The student has had numerous school district transfers

The district will consider a class, program, or building nonavailable due to space if such class, program, or building is at 85% of capacity. This practice will allow space for students moving into the district.

Factors Not to be Considered

When transfer students are accepted, they will be taken on a first-come, first-served basis. Transfer decisions must *NOT* be made on the basis of any of the following factors:

- * Ethnicity
- * National origin
- * Gender
- * Income
- * Disabling condition
- * English proficiency
- * Measure of achievement
- * Aptitude
- * Athletic ability

Transfers approved before January 1, 2000, shall continue to be valid and not subject to other provisions of this policy unless the parent chooses otherwise. The Oklahoma Secondary School Activities Association shall determine student eligibility for participation in extra-mural competition.

Children of Active Military Personnel

Students who are the dependent children of a member of the active uniformed military services of the United States on full-time active duty status and for whom Oklahoma is the home of record, and students who are the dependent children of a member of the military reserve on active duty orders and for whom Oklahoma is the home of record shall be granted an open transfer under the following conditions:

1. At least one parent of the student has a Department of Defense-issued ID card;
2. At least one parent can provide evidence that he/she will be on active duty status or active duty orders, meaning that the parent will be temporarily transferred in compliance with official orders in support of combat, contingency operation or a natural disaster requiring the use of orders for more than thirty (30) consecutive days; and
3. The student will be residing with a relative of the student who lives in the receiving school district or who will be living in the receiving school district within six (6) months of the filing of the application for transfer.

Agreement for Cancellation of Transfer

1. Approval of any transfer to this district is contingent upon the applicant agreeing in writing to cancellation of this transfer by the district during the school year if the student does not comply with the rules and regulations of the district for student behavior, or if the family of the transferred student fails to remain current in financial obligations owed to the district including, but not limited to, payment for lunches or payment for lost or destroyed district property.
2. The superintendent or designee has been granted board approval to revoke a previously-granted transfer at his/her discretion.
3. In the event a transfer is to be cancelled, the superintendent/designee shall notify the parents and the student's resident district of the cancellation no later than July 15th prior to the school year for which the cancellation is applicable.

References: HB 1759 (Sections 20-29), 1999 Legislative Session
HB 2728, 2000 Legislative Session
HB 1767, 2003 Legislative Session
SB 759, 2013 Legislative Session
HB 2626, 2014 Legislative Session